

MINUTES OF THE COUNCIL MEETING HELD ON **Wednesday 3rd February** 2021 Via zoom, Starting at 6.45pm.
zoom link

<https://us02web.zoom.us/j/89387206765?pwd=WnV4T1B0dFVsWG54NFhnSFI0cXJTdz09>

Public Participation 15 minutes at discretion of chair of meeting- members of the public raised issues regarding Grit on the side of road and the ditches behind the grit are clogged up.
Blocked culvert and other blocked drains reported.
Residents were advised to use the “report it “ website facility
Ecology report submitted to PC for agenda item (Clerk had responded that it could be taken as part of the allotment agenda item)
Nature and Nature group would like to research lizard colony further and Ash die back application has been submitted. They would also like to consider ideas for developing Tree projects and Wildlife corridors. Also noted CPRE project to record stone stiles.
bio-diversity project overview has been submitted via email to parish clerk.
Green verges have been damaged by contractors (it was suggested that it may be a condition of planning permission)
Tree works in the allotment was praised.
Public session closed at 19.00

Apologies and Attendance recorded as
Parish Councillors Paula Marchant, Yvonne Nicholas and Greg Pearce.
5 Members of the public
No Apologies were received
County Councillor P Hodgkinson and District Councillor Richard Keeling attended

Declaration of Interests for any interests on matters of the agenda – Councillors Nicholas and Pearce declared interest on planning item Field Ways and Sundance House.

Council approved the minutes of the meeting held on 2nd December 2020; 18th December 2020 and 4th January 2021

Verbal Report from County Councillor Hodgkinson was received. Covid and vaccination update. “No Crash” road safety meeting update including Whiteshoots Hill.

Broadband speeds in the Whiteshoots area have been brought to the attention of County Councillor Anyone who is interested in Fastershire should go online to register.

A438 is currently closed and A429 by Whiteshoots will be closed from 17th April for patching and repair”.

Verbal Report from District Councillor Keeling was received. Valley View planning application (matters are ongoing). Noted the Appeal decision for: 19/01155/FUL
Site address: Land North East of Hazelton -Fosseway Bourton-On-The-Water Gloucestershire.
Also noted planning protocol changes on the system of District Councillors asking for applications to be considered by Committee.
The matter of Neighbour notification notices is being followed up.

Payments approved
Monthly standing order for salary
Expenses for clerk £78.92 (working from home Dec Jan and Feb 3 x£26 printing £3.70 and postage 2 x 46p)
Tree surgeon as per minutes of 18/12/20 – on receipt of invoice
Notice board repair £75 -C Holder -reimbursement via Y Nicholas

Financial reports as attached approved
Cash book
Budget against actual

Council approved renewal of ALLOTMENT insurance policy in the sum of £83.64
Council approved appointment of independent internal auditor – Dr B J Saunders
Correspondence from PM regarding 20mph project was discussed and it was noted that the Council carried out a survey 5 years ago which showed there was little appetite for change. Following the survey it was decided to paint 30 mph on the approach to the village from Notgrove and increase the size of the village sign to make people aware they are entering a village. Average speeds just before the 30 mph sign into the village (i.e in the 60 zone) were registered at 33 mph. The original survey will be put on the website to seek parishioners’ comments
<p>Highway and PROW matters</p> <p>“No Crash” meeting update from Cllr Marchant. Litter pick possibly to be organised in March 21 as a community event. Cllr Nicholas to lead.</p> <p>Verges damaged by vehicles as raised by members of the public. It was reported that verges are getting damaged as a result of building work either by the contractors’ cars or by traffic driving on the verge because a contractor has not left enough space to get by. It was felt either the residents concerned or their contractor should be responsible for making good any damage. It was decided a standard letter would be drafted to be sent to households where building work is about to start. Council will also investigate if repairing verges can be made a condition of planning in the future</p> <p>Drains and culverts to be reported</p> <p>Thanks to residents for the work done at Christmas at the time of heightened water table</p> <p>Tree works to prevent touching cables</p>
<p>Update from residents working party regarding Village map. Agreed that a digital map will be prepared and the aim is to link back to the parish council website.</p> <p>Cllr Nicholas reported that the information pack now on website</p>
<p>Update from residents working party regarding Chapel Lane sign. Written consent has been obtained from residents to allow 2 signs to be installed. Contact with Glos Highways manager has confirmed that Glos Highways have no issues and signposted to Planning Dept to confirm if there are issues. Estimate of £130 per sign (and fixing costs). Subject to planning approval, residents will order signs</p>
<p>Council considered planning applications received and distributed via email</p> <p>Where Councillors have declared an interest, they are not allowed to take part in the decision- making process and in this case the Council will be non-quorate for these items and will not be allowed to make a decision. Parishioners are advised to make representations to the District Council via the planning portal, should they wish to comment on these applications.</p> <p>Applications have been distributed to data base</p> <p>20/03560/FUL – Longbrook Barn Farm – conversion of agricultural building – no comment</p> <p>20/04543/FUL – Fieldways – Raising of garage roof and replacement of entrance to port- Council not quorate due to declaration of interests</p> <p>21/00005/TCONR – The Garden House – Tree works – no comment</p> <p>21/00077/TCONR – Aston Lodge – Tree works – no comment</p> <p>Sundance house- Council not quorate due to declaration of interests</p>
<p>Council would like to ascertain the planning protocol for letters for neighbouring properties- Council will draft letter for Clerk to ascertain specifically and generally.</p> <p>District Councillor looking into this matter.</p>
<p>Allotments matters were discussed</p> <p>Update on tree works noted. Works completed.</p>

Gate post has been repaired.

Correspondence from residents VB and JK- development of wildlife areas.

While the PC accepts there is scope to encourage wildlife in the allotments we need to consider the fact paths must be kept clear and we must have a clear idea who will maintain the project

Clerk to ask JK to submit a paper which can be distributed in the public domain. Then with the permission of author, letter is to be emailed to plot holders and to be attached to agenda and carry forward to April agenda. Allotment holders to be part of consultation process.

Council noted update on Notice Board repairs have been completed

Council noted Charitable trusts for winter fuel support annual bank statement received -closing balance 4/1/21 £907.09 (Note this is not a Parish Council account)

Council discussed bio-diversity project overview which is being prepared by DR and is to be put on the website – received just prior to the meeting. A precise to be put on the website.

Council noted update relating to Ash Trees project -Cllr Nicholas has forwarded to Nurture Nature group who has submitted an application for 2 Oak trees, 2 Crabs trees and 2 Rowans
closing date was end of January 21

Bramble in the holly bush in Chapel Lane will be removed before bird nesting by volunteers

CONFIDENTIAL BUSINESS – DATA PROTECTION OF EMPLOYEE MATTERS – matter agreed

Council agreed date of next meeting as **14th April 2021 (2nd Wednesday as being previously agreed by Council) at 6.45pm via zoom**

Any other business for information purposes –

The council commented that they have been very lucky to receive the help from a number of villagers and thanks in particular went to:

Andrew, Ben and Toby for clearing the roads on Christmas Eve

Stuart for the website

Martin for clearing the culverts and the village information pack

Mark for the Chapel Lane sign

Mandy, Mark & Martin for the village map

Ollie for clearing the verges

Diana for helping to create our wildlife verges and for looking into trees to replace the Ash trees.

Meeting closed at 19.50