

COLD ASTON PARISH COUNCIL

Draft minutes for meeting

HELD ON

JANUARY 20TH 2022

AT 6.45PM

1.	Welcome from Chair
2.	Attendance recorded Parish Councillors' Paula Marchant, Mark Ziles, Amanda Kimpton Mike Sibthorpe and District Councillor Richard Keeling 7 members of the public
3.	Apologies for absence received from County Councillor Paul Hodgkinson
4.	Declaration of interests of matters on the agenda were invited- trees in church yard planning matter Cllr Marchant
5.	Public Session A) Member of the public spoke on update regarding the Paddocks planning matters and thanked the Parish Council, County Councillor and District Councillors for their support in the matter B) Mowing verges responsibilities of home-owners and that no-mow supporters do not necessarily cut their own land C) Survey of overgrown hedgerows D) Pot holes reporting by residents E) Passing places need making good by Glos Highways F) School Academy Trust correspondence G) No Mow May- dog fouling and litter in longer grass areas noted by resident Session closed at 18.52
6.	Report from County Councillor Hodgkinson as distributed /read out a) Covid update b) GCC budget update -16/2/22 leading group recommending increase (2.9%) c) Policing in the area – new officer based at Stow Police Station
7.	Report from District Councillor Keeling Item 13- CLUED allowed and now applicant has applied for CLOPUD at The Paddocks. Through local representations and long (18months) process, the planning officer has informed the Council that having receiving additional evidence (planning objections were not applicable in this process) which contradicts the applicants original documents, and cast doubt over the original decision and the Council are advising the applicant that it wishes to revoke the certificate giving 14 days-notice to the applicant. The applicant has the opportunity to provide further evidence CDC policy of introducing charges for contested elections was spoken of: Cllr Keeling left the meeting at this point
8.	Minutes of November 21 meeting were agreed 20 is plenty" linked to speeding survey which was completed a few years ago and information is to go on to the website – still pending
9.	Highway matters Council received update from Cllr Ziles and agreed any decisions arising a) What 3 words – update from Whatsapp and now moving to leafleting village b) Any other Highway issues- damage in Chapel Lane has been reported to Highways Manager 16/12/21 and has been chased on 13/1/22 -pending c) Pot holes on road outwards Bourton has been reported to Glos Highways and white paint around holes d) "REPORT IT" by residents encouraged via Glos Highways website highlighted again and details can be put on website

	e) 20 is plenty campaign (as distributed via email)
10.	<p>Environmental matters</p> <p>Council received update from and agreed any decisions arising</p> <ul style="list-style-type: none"> a) Ash die-back – whips still waited – offer of planting spaces to be sent to Chair/Clerk b) Verges – no Mow May consultation has been completed total responses 36 = less than 16% of electorate 13 for 19 against 4 both In and out of village verges noted Safety aspects and other points raised for/against were noted Council agreed to not to do “No Mow May” c) Grass cutting contractor has given notice and a meeting with Councillor Sibthorpe will be arranged to look at the existing specification d) Council delegated to Clerk to accept best of 3 contractors, with companies invited to go on the preferred list
11.	Council received update on Parish Plan working party and agreed any decisions arising- cfwd
12.	<p>Council considered correspondence received</p> <ul style="list-style-type: none"> a) The North Cotswolds Schools Federation which has launched a consultation about a proposal to apply to become a Multi Academy Trust (MAT) comprising the current four schools across the current five sites. The consultation will run for six weeks until 18th February- Councillors felt that the information shared was very informative and anything that makes the school a vibrant part of the village would be supported by Council. Public consultation in February 1st and contact details on website b) Correspondence received due to the specified COVID restrictions considered if received by 9am on 19th January 2022- none received
13.	<p>Council considered update on 20/04371/CLOPUD The Paddocks and note comments submitted under the Clerk’s delegated authority</p> <p>Cold Aston Parish Council wishes to re-affirm its view that this land has always been used as agricultural land and wish to point out the discrepancies between the declarations made at the time of the original application in July 20 and the new declarations made in November 21</p> <p>Further information from CDC as distributed via email in that the planning authority is minded to revoke the certificate of lawfulness decision- see District Councillor report</p>
14.	<p>Council noted date of election for vacant Councillor seat will take place on 24 February the notice of election was published on 20 January and any candidates who would like to stand will need to submit their nomination paper by 4pm on 28 January. Nomination packs are available from the website or via the Clerk</p> <p>It was noted that in the responses of No Mow May consultation, a resident stated that they were happy to be known as a person who had called for an election and stated why. If residents are unhappy with the policy/direction of the Council, they are encouraged to stand for the vacancy</p>
15.	Council received update on CDC charging policy from correspondence received and distributed via email regarding contested elections – with effect from 2023 on a transitional basis and approx. cost for CAPC £2k per contested election
16.	Council to consider update on electronic mail systems (Clerk)- Village Hall using email system but the Church has electronic version. Mail chimp information has been distributed via email- Clerk to trial on a free-basis.
17.	Council approved the financial reports and payments lists
18.	<p>Council received update and consider allotment matters</p> <ul style="list-style-type: none"> a) Renewal of tenancies has been sent a 2nd time – Council will review that plots 17 and 18 historically were charged at 50% - - Full price for each plot as stated in policy b) 5 tenants have responded c) Offered of empty plot(s) plot 7 and 16 to person on waiting list VB – waiting response

	<p>d) Further plot is now available (plot 12)</p> <p>e) Council agreed request for greenhouse on Plot 1 as per the sketch plan submitted subject to the following must be no bigger than 10x 8ft and permission to leave it on the plot (if you are no longer the tenant) must be agreed with the Council in writing</p>
19.	<p>Council received update on Planning matters and consider any decisions arising 21/04697/TCONR Works to trees in conservation areas Church Of St Andrew December 21st – no comments received from Councillors</p>
20.	<p>Date of next meeting agreed Wednesday 2nd March and Monday 9th May</p>
21.	<p>Any other business for information sharing purposes- none</p>
22.	<p>Close of meeting 19.49</p>

Financial reports for January 2022 meeting

20/01/2022	CASH BOOK				
<u>PAYEE</u>	<u>DATE</u>	<u>CHQ NO</u>	<u>AMOUNT</u>	<u>A/C BALANCE</u>	<u>PRESENTED AT BANK</u>
OPENING BALANCE	01/04/2021			31059.19	
CDC PRECEPT	22/04/2021		3252.00	34311.19	
GAPTC	14/04/2021	249	-68.42	34242.77	√
NASLG	14/04/2021	250	-66.00	34176.77	√
PATA	14/04/2021	251	-69.75	34107.02	√
B HOLDER EXPENSES (mar, april)	14/04/2021	252	-72.39	34034.63	√
Y N TO CLIVE HOLDER	14/04/2021	253	-75.00	33959.63	√
CSG INV 183	14/04/2021	254	-66.00	33893.63	√
BHIB	05/05/2021	255	-357.29	33536.34	√
B HOLDER EXPENSES (may, june, july)	05/05/2021	256	-78.00	33458.34	√
B HOLDER EXPENSES (aug, sept)	21/07/2021	258	-135.47	33322.87	√
CSG (april)	21/07/2021	259	-132.00	33190.87	√
CSG (sept 20)	22/07/2021	260	-198.00	32992.87	√
B HOLDER SALARY	26/04/2021	SO	-155.58	32837.29	√
B HOLDER SALARY	26/05/2021	SO	-155.58	32681.71	√
B HOLDER SALARY	26/06/2021	SO	-155.58	32526.13	√
B HOLDER SALARY	26/07/2021	SO	-155.58	32370.55	√
B HOLDER SALARY	26/08/2021	SO	-155.58	32214.97	√
B HOLDER SALARY	26/09/2021		-155.58	32059.39	√
B HOLDER SALARY	26/10/2021		-155.58	31903.81	√
CDC PRECEPT	26/09/2021		1083.00	32986.81	√
cgs (may to august)	01/10/2021	261	-528.00	32458.81	√
b morris pump	01/10/2021	262	-105.58	32353.23	√
b holder expenses	01/10/2021	263	-56.67	32296.56	√
street sign donation	01/10/2021	264	-50.00	32246.56	√
pata payroll	01/10/2021	265	-47.70	32198.86	√
hmrc to 9/21	01/10/2021	266	-239.60	31959.26	√
B HOLDER SALARY	26/11/2021		-155.58	31803.68	√
B HOLDER SALARY	26/12/2021	so	-186.01	31617.67	
b holder expenses	11/11/2021	267	-87.08	31530.59	√
hmrc oct, n, dec	11/11/2021	268	-119.40	31411.19	
Cgs sept	21/11/2021	269	-66.00	31345.19	

Payment list approved

Allotment insurance £83.64

Clerk expenses £25.11

PATA Payroll £95.40

01/04/2021	OPENING BANK BALANCE		31059.19		
EXPENDITURE FOR YEAR		4049.00			
INCOME FOR YEAR		4335.00			
	NET INCOME		286.00		
31/12/2021	BANK BALANCE		31345.19		
28/11/2021	BAL PER S/M			31716.60	
	UNPRESENTED				
		so	-186.01		
		268	-119.40		
		269	-66.00		
				-371.41	
	Reconciled balance			31345.19	0.00
unreconcilled bank balance a/c 22516168	community fund			closed	
Reserves					
balance at 1/4/21			31059		
general reserves	unallocated	16890			
precept reserves	1 year	4000			
community fund	ex deposit account	8455			
earmarked reserves	allotment	1000			
earmarked reserves	tree maintenance	1000			
bank balance at 20/1/21			31345		

<u>BUDGET/ACTUAL ANALYSIS 31/12/21</u>	<u>BUDGET</u>	<u>Y TO DATE</u>	<u>BALANCE O/S</u>	<u>OVERSPENT</u>
PRECEPT	4335	4335	0	
inter acc transfer (reserves)		0	0	
allotment income	190	0	-190	
INCOME	4525	4335	-190	
EMPLOYMENT COSTS	2350	1776	574	
HIRE OF VENUE	25	0	25	
SUBSCRIPTIONS	175	68	107	
AUDIT	250	0	250	
INSURANCE	380	357	23	
USE OF HOME / mileage/ stationery etc	440	443	-3	3
WEBSITE /PAYROLL COSTS	100	117	-17	17
GRASS MOWING	1300	990	310	
ALLOTMENTS expenditure	190	172	18	
TRAINING	0	0	0	
MAINTENANCE OF ASSETS	250	125	125	
TREES	850	0	850	
EXPENDITURE YEAR TO DATE TOTALS		4049		
reserves (deficit)	-1785			from reserves
totals	4525			
balance available			2071	