

Bank reconciliation – pro forma

Name of smaller authority: Cold Aston Parish Council

County area (local councils and parish meetings only): Cotswold District Council

Financial year ending 31 March 2018

Prepared by Debbie Hunt responsible Finance Officer

Date_14th May 2018

Balance per bank statements as at 31 March 2018:

Treasurer's account - £25,030.71

Community Fund - £8,445.10

Petty cash float (if applicable) – do not use petty cash

Less: any unpresented cheques at 31 March 2018

Treasurer's account - £71.84

Community Fund - £0

Add: any un-banked cash at 31 March 2018

Treasurer's Account - £0

Community Fund - £0

Net balances as at 31 March 2018 (Box 8)

Treasurer's + Community Fund - £33405

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8) £31543

Add: Receipts in the year - £4921.72

Less: Payments in the year - £3060.30

Closing balance per cash book [receipts and payments book] as at
31 March 2018 (must equal net balances above – Box 8)

£33403.97

This does not equal box 8 because of rounding errors. Accounting statements round to the nearest £. The actual opening balance was £31542.55 and the actual year end figure was £33403.97