

Approved Minutes of the
Annual Meeting of the Parish Council

Held on the 5th May 2021

Via zoom link

Starting at 6.45pm

<https://us02web.zoom.us/j/86295940359?pwd=WndoRHAXR0FkQU1UUDRiTGt4eGV0UT09>

1. Welcome by Current Chair of the Council
2. Election of Chair and Vice Chair of the Council (with a pause for signing acceptance of office forms) Paula Marchant was elected as Chair following proposal and seconder, Yvonne Nicholas was elected vice chair following proposal and seconder.
3. Recording of attendance of Parish Councillors Paula Marchant, Yvonne Nicholas, Greg Pearce, Amanda Kimpton and Mark Ziles and 6 members of the public. Apologies for absence received from County Councillor P Hodgkinson and District Councillor Richard Keeling
4. Public session at the Chair's discretion 15 minutes at discretion of chair of the meeting. Allotment matters were raised by member of the public, including registering as asset and bio-diversity report. Clerk to re-send bio-diversity report to allotment holders.
5. Council agreed approval of the minutes of the meeting held on April 14th2021
6. Council reviewed the Standing orders and Financial regulations (previous review September 2020). Changes to include Draft minutes will go on to website within a week.
7. Council agreed to nominate Councillors to specific lead roles : Councillor Nicholas - Allotments, Councillor Pearce -Trees, Councillor Ziles -Highways
8. Council reviewed existing arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses eg verge cutting agreement. Grass cutting, Verge Cutting and Website as previous. Clerk was given delegated authority to submit representation on behalf of Council for planning matters
9. Council reviewed representation on/ work with external bodies and arrangements for reporting back -Nuture Nature Group (Diana Ray) and current working party of villagers for map and signage of Village (Mark Ziles)
10. Council agreed it wishes to consider adopting the general power of competence in the future at the next meeting
11. Council conducted a review of inventory of land and other assets and noted it is working to register the allotment and other asset was noted as the pump
12. Council agreed it wishes to renewal its insurance cover in respect of all insurable risks in the sum of £357.29 noting the Council is in a "3 year LTA"
13. Council reviewed the Council's subscriptions to other bodies; GAPTC and Allotment society agreed
14. Council reviewed the Council's complaints procedure – no changes
15. Council reviewed policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*); -no change
16. Council agreed its schedule of the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council- 3rd Thursday of month, 22nd July, 23 September, 25th November, 20th January, 17th March 19th May 2022 at 6.45pm

17. Council authorised Chair of Council to sign AGAR papers –
18. Councillors noted any other business for information purposes only
 - Glebe Land/school update noted
 - No-mow May- Agenda in September 2021
 - planning application information shared
 - Allotment pump expenditure

Close of meeting 19.21pm