

COLD ASTON PARISH COUNCIL MEETING

	<p>AGENDA OF THE COUNCIL MEETING TO BE HELD ON Wednesday 3rd February 2021 Via zoom, Starting at 6.45pm. zoom link</p> <p>https://us02web.zoom.us/j/89387206765?pwd=WnV4T1B0dFVsWG54NFhnSFI0cXJTdz09</p>
	Public Participation 15 minutes at discretion of chair of meeting
1.	<p>Apologies and Attendance to be recorded</p> <p>Parish Councillors Paula Marchant, Yvonne Nicholas and Greg Pearce.</p> <p>Apologies received to be recorded</p> <p>County Councillor P Hodgkinson and District Councillor Richard Keeling are invited</p>
2.	Declaration of Interests for any interests on matters of the agenda to be invited
3.	Council are ask to approve the minutes of the meeting held on 2 nd December 2020; 18 th December 2020 and 4 th January 2021
4.	Report from County Councillor if available
5.	Report from District Councillor if available
6.	<p>Payments for approval</p> <p>Monthly standing order for salary</p> <p>Expenses for clerk £78.92 (working from home Dec Jan and Feb 3 x£26 printing £3.70 and postage 2 x 46p)</p> <p>Tree surgeon as per minutes of 18/12/20</p>
7.	<p>Financial reports as attached to be approved</p> <p>Cash book</p> <p>Budget against actual</p>
8.	Council to approve renewal of insurance policy in the sum of £83.64
9.	Council to approve appointment of independent internal auditor
10.	Correspondence from PM regarding 20mph project
11.	<p>Highway and PROW matters</p> <p>No Crash meeting update</p>
12.	Update from residents working party regarding Village map /information pack
13.	Update from residents working party regarding Chapel Lane sign
14.	<p>Council to consider planning applications received and distributed via email</p> <p>Where Councillors have declared an interest, they are not allowed to take part in the decision making process and in this case the Council will be non-quorate for these items and will not be allowed to make a decision. Parishioners are advised to make representations to the District Council via the planning portal, should they wish to comment on these applications.</p> <p>Applications have been distributed to data base</p> <p>20/03560/FUL – Longbrook Barn Farm – conversion of agricultural building</p> <p>20/04543/FUL – Fieldways – Raising of garage roof and replacement of entrance to port</p> <p>21/00005/TCONR – The Garden House – Tree works</p> <p>21/00077/TCONR – Aston Lodge – Tree works</p>
15.	<p>Allotments matters to be discussed</p> <p>Update on tree works</p> <p>Gate post</p>
16.	Council to note update on Notice Board repairs
17.	Council to note Charitable trusts for winter fuel support annual bank statement received -closing balance 4/1/21 £907.09 (Note this is not a Parish Council account)

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18.	Council to discuss bio-diversity project overview which is being prepared by DR and is to be put on the website
19.	Council to note update relating to Ash Trees project -Cllr Nicholas has forwarded to Nurture Nature group to consider
20.	Bramble in the holly bush in Chapel Lane –brought forward
21.	CONFIDENTIAL BUSINESS – DATA PROTECTION OF EMPLOYEE MATTERS
22.	Council agreed date of next meeting as 14th April 2021 (2nd Wednesday as being previously agreed by Council) at 6.45pm via zoom
23.	Any other business for information purposes – no decisions can be made at this point Meeting to be closed

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	<p>DRAFT MINUTES OF THE COUNCIL MEETING HELD ON Wednesday 2nd December 2020 2020 Via zoom, Starting at 6.45pm. zoom link</p> <p>https://us02web.zoom.us/j/82150534056?pwd=d2RQNWhwV0V1dE9USIFDQnphbVlyZz09</p>
	<p>Public Participation 15 minutes at discretion of chair of meeting. Members of the public were invited to speak:</p> <p>Register of allotments with financial implications- further information to be obtained. Plot of land currently unregistered at land registry office</p> <p>Ash die back comments (see later agenda item)</p>
1.	<p>Apologies and Attendance recorded</p> <p>Parish Councillors Paula Marchant, Yvonne Nicholas and Greg Pearce.</p> <p>6 members of the public attended</p> <p>Apologies received recorded</p> <p>County Councillor P Hodgkinson will join the meeting later and District Councillor Richard Keeling sent his apologies</p>
2.	<p>There were no Declaration of Interests for any interests on matters of the agenda</p>
3.	<p>Council approved the minutes of the meeting held on September 30th 2020</p>
4.	<p>Verbal Report from County Councillor Hodgkinson</p> <ul style="list-style-type: none"> a) Covid update b) Highway matters <p>Whiteshoots Hill -speed survey update</p>
5.	<p>Payments approved</p> <p>Monthly standing order for salary</p> <p>Expenses for clerk £53.20</p> <p>Reimbursement for Councillor Nicholas £149.58 – dog bag dispenser</p> <p>HMRC quarterly figure £117</p> <p>Verge cutting £681.84</p> <p>PATA payroll £23.25</p> <p>S Jackson web domain £26.20</p> <p>Grass cutting £132.00</p>
6.	<p>Financial reports as attached approved</p> <p>Cash book</p> <p>Payments for approval</p> <p>Budget against actual</p> <p>Update on the Community fund account</p>
7.	<p>Council to consider and approved the budget/precept for 2021/22 -Precept agreed £ 4335</p>
8.	<p>Highway and PROW matters</p> <p>Note new Highways Manager (Dan Tiffney) details have been circulated</p> <p>It was noted that residents are encouraged to use the Report IT on the county council website portal for highways, PROW and Fly-tipping matters, reporting pot holes or other localised safety: https://www.gloucestershire.gov.uk/highways/roads/your-highways-report-it/</p> <p>Parish and Town Councils also have a dedicated email address for such matters: highwayscouncillors@gloucestershire.gov.uk</p> <p>Or contact centre on 08000 514 514 this line is available 24 hrs a day , 7 days a week.</p> <p>A436 closure between Andoversford and Bourton on the Water (Feb 1st to 12th Feb 2021)</p>

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9.	<p>Council considered planning applications received and distributed via email</p> <p>Where Councillors have declared an interest, they are not allowed to take part in the decision making process and in this case the Council will be non-quorate for these items and will not be allowed to make a decision. Parishioners are advised to make representations to the District Council via the planning portal, should they wish to comment on these applications.</p> <p>Applications have been distributed to data base 20/03629/FUL erection of detached green house at Manor Farm -no comment</p>
10.	<p>Allotments matters discussed and agreed as follows</p> <p>Gate post repairs to be authorised – cfwd</p> <p>Cedar tree and Apple Tree quotations were discussed and will be authorised when written quotations are received– one item agenda to be called. The Neighbouring householder has offered to pay for the Cedar Tree nearest their property. The offer has been accepted.</p> <p>Planning permission for tree works was discussed and confirmed that planning permission has been received.</p> <p>Empty plots and renewals update noted</p>
11.	<p>Council discussed the Notice Board and a quote has been received £75 for repair – Cllr Nicholas to arrange</p>
12.	<p>Charitable trusts for winter fuel support nominations were discussed and it was agreed to support with a grant of £404 which is the income received. Cllr Marchant to arrange.</p>
13.	<p>Communication from a resident in South Cerney has been received regarding bio-diversity of verges who would like background information and project in general.</p> <p>it was agreed it would be useful to do a project overview to be put on the website – Diana Ray will prepare.</p>
14.	<p>Update regarding information pack as requested by residents were discussed and it is currently being drafted. A Village map working group has been working on this project and will be contacting some of the major delivery companies to see if they would use a specific system.</p> <p>Chapel Lane sign (no turning) work in progress and will be brought to next meeting.</p>
15.	<p>Council discussed matters relating to Ash Trees Project as per email received from Glos Highways Cllr Pearce will lead on this matter for the Parish Council. County Councillor Hodgkinson gave an update from the County Council</p>
16.	<p>Council discussed protection of grass areas by school including the green opposite the school under the sycamore tree which has now been cordoned off during the winter months</p>
17.	<p>Bramble in the holly bush in Chapel Lane as requested at last meeting for an agenda item and 2 volunteers have been identified. Cfwd to next meeting</p>
18.	<p>Council agreed date of next meeting as 3rd February 2021 agreed by Council at 6.45pm via zoom</p>
19.	<p>Meeting closed at 19.45</p>

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	Draft minutes OF THE COUNCIL MEETING HELD ON FRIDAY 18TH December 2020 2020 Via zoom, Starting at 6.30pm. zoom link https://us02web.zoom.us/j/82323156113?pwd=V1hEeUZueFpMTEU1VzRjLzNrc2dHQT09
1.	Attendance recorded Parish Councillors Paula Marchant, Yvonne Nicholas and Greg Pearce. No members of the public attended
2.	There were no Declaration of Interests for any interests on matters of the agenda
3.	Council considered and agree to accept one of 3 quotations received for tree works at the allotments. For competitive tendering purposes the tenders received will remain confidential until the contract has been agreed. It was noted that the same specification was circulated to all 3 contractors. Site visits were conducted with different Councillors. All tenders submitted have been distributed to all Parish Councillors prior to the meeting. The tenders were identified as G) : D) and R) D was excessive and R was not in the same detail G was competitive and in line with the specification. Time frame was also acceptable and work will be done before the Spring. Councillor Pearce will take the lead on the project. The Council agreed to offer the contract to G One member of the public attended at this point.
4.	Council agreed date of next meeting as 3rd February 2021 at 6.45pm via zoom
5.	Meeting closed at 18.45 pm

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	<p>DRAFT MINUTES OF THE COUNCIL MEETING HELD ON MONDAY 4TH JANUARY 2021 Via zoom, Starting at 6.30pm. zoom link</p> <p>https://us02web.zoom.us/j/89030321547?pwd=Q2F4Uk9RY1Z3SDINSXc0eEV1NEg2QT09</p>
1.	<p>Attendance recorded of Parish Councillors Paula Marchant, Yvonne Nicholas and Greg Pearce. District Councillor Richard Keeling attended 5 Members of the public attended</p>
2.	<p>Public session – 5 minutes at the discretion of the chair of the meeting. Outline of objection information submitted (paddock B)</p> <ul style="list-style-type: none"> a) The effect on the environment if development of Paddock B is allowed – based on size, traffic and effect on residents b) The invalidity of the application previously considered by CDD based on the lack of the notification to stakeholders and the previous use of the land submission was stated as being incorrect in that it was long term agricultural land. c) on the data provided by the resident states that Paddock B was not recreational. <p>Information on this application was triggered by the CAPC data base.</p> <p>District Councillor Keeling spoke on the historical objections and the submissions made by CAPC. He also spoke on the internal processes at CDC with regard to objections submitted</p>
3.	<p>There were no Declaration of Interests for any interests on matters of the agenda</p>
4.	<p>Council considered and agreed comments for planning application 20/04371/CLOPUD Certificate of Lawful Proposed use or Development of The Paddocks, Whiteshoots Hill Bourton on the Water Glos.</p> <p>The Parish council agreed to object to the application based on the following CAPC are not happy with the interpretation of the agricultural land Development of land for homes/static caravans Not within the CDC development plan Within an area of AONB Lack of notification to residents on this application. The 20/02144/CLEUD (JULY) - application meant that the evidence that would have been submitted was not as neighbouring properties were totally unaware, which was subsequently approved by CDC. Further evidence has been submitted to the Parish Council, which supported the original decision of the PC to object to the change approved in 20/02144/CLEUD In both applications, local residents have not been advised and therefore the procedure was not correct and the planning process was not fully informed Wording for submission approved Cold Aston Parish Council are not happy with the possibility of the interpretation of legal terminology resulting in the development of agricultural land, which would not otherwise obtain permitted development. We object to any such development.</p> <p>The consequences of this application, if successful, would, we fear, be the subsequent development of homes over a large area of agricultural land in an Area of Outstanding Natural Beauty. Such development would have adverse consequences impacting upon the surrounding</p>

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	<p>area and local residents. The access to the land is to and from very busy roads. The land is not, we believe within the Cotswold District Council development plan.</p> <p>Following our council meeting it has been drawn to our attention that residents neighbouring this application have not been advised of it, neither were they advised of a previous application (20/02144/CLEUD) on the same plot. This we believe to be procedurally incorrect.</p> <p>Had the neighbouring properties been advised of Cleud they would have objected. They have brought forward a wealth of information which implies the decision for Cleud was made with inaccurate information. (History of land use is covered in a separate letter from Dr Peter Jeans on behalf of the Paddocks Management Company Ltd). In addition no notice was taken of the objection to Cleud by Cold Aston Parish Council.</p> <p>As such we would like to re-affirm our objection to 20/04371/CLOPUD and request that you look again at 20/02144/CLEUD in light of this new information</p> <p>Clerk to copy to the management committee, district Councillor, planning officer and planning portal</p>
5.	Council agreed date of next meeting as 3rd February 2021 at 6.45pm via zoom (agenda item – notification issues for planning matters)
6.	Meeting closed at 19.20pm

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Cash book 26/1/21

<u>DATE</u>	<u>PAYEE</u>	<u>AMOUNT</u>	<u>CURRENT A/C</u>	<u>balance</u>	<u>CHQ NO</u>
01/04/2019	BUDGET				
01/04/2019	O/BALANCE			24183.07	
17/04/2020	precept	3188.00	3188.00	27371.07	
27/04/2020	salary	155.58	-155.58	27215.49	
26/05/2020	salary	155.58	-155.58	27059.91	
25/06/2020	expenses	42.50	-42.50	27017.41	222
26/06/2020	salary	155.58	-155.58	26861.83	
07/06/2020	cgs	132.00	-132.00	26729.83	223
07/06/2020	boyle & grimes	619.20	-619.20	26110.63	224
30/05/2020	BHIB	353.51	-353.51	25757.12	225
27/07/2020	PATA	23.25	-23.25	25733.87	229
27/07/2020	HMRC	116.60	-116.60	25617.27	228
27/07/2020	CGS	330.00	-330.00	25287.27	230
27/07/2020	GAPTC	65.79	-65.79	25221.48	231
27/07/2020	expenses	59.55	-59.55	25161.93	232
31/08/2020	HMRC	3.47	-3.47	25158.46	233
28/07/2020	salary	155.58	-155.58	25002.88	SO
28/08/2020	salary	155.58	-155.58	24847.30	SO
28/09/2020	salary	155.58	-155.58	24691.72	so
28/09/2020	allotment	-34.00	34.00	24725.72	
11/09/2020	allotment	-139.00	139.00	24864.72	
24/09/2020	precept	-1062.00	1062.00	25926.72	
30/09/2020	hmrc	117.00	-117.00	25809.72	234
30/09/2020	expenses	73.94	-73.94	25735.78	235
30/09/2020	pata	23.25	-23.25	25712.53	236
28/10/2020	salary	155.58	-155.58	25556.95	so
28/11/2020	salary	155.58	-155.58	25401.37	so
28/12/2020	salary	155.58	-155.58	25245.79	so
28/01/2021	salary	155.58	-155.58	25090.21	so
24/11/2020	expenses	53.20	-53.20	25037.01	237
25/11/2020	hmrc	74.33	-74.33	24962.68	238
24/01/2021	expenses*	78.92	-78.92	24883.76	239
04/12/2020	YN dog bag	149.58	-149.58	24734.18	240
04/12/2020	sj website	23.25	-23.25	24710.93	241
04/12/2020	pata payroll	23.25	-23.25	24687.68	242
04/12/2020	HMRC	117.00	-117.00	24570.68	243
04/12/2020	ab agriculture	681.84	-681.84	23888.84	244
04/12/2020	cgs	132.00	-132.00	23756.84	245
18/11/2020	from deposit	-8445.10	8445.10	32201.94	income
18/11/2020	allotment inc	-34.00	34.00	32235.94	income
24/01/2021	allotment inc	-17.00	17.00	32252.94	income

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Bank reconciliation

01/04/2020	OPENING BANK BALANCE		24183.07	
	EXPENDITURE FOR PERIOD	4849.23		
	INCOME FOR PERIOD	12919.10		
	NET INCOME		8069.87	
31/01/2021	BANK BALANCE		32252.94	
31/12/2020	BAL PER S/M			33597.36
	u/presented	cheques	78.92	
			149.58	
			23.25	
			23.25	
			117.00	
			681.84	
			132.00	
			155.58	
	un/presented	receipt	-17.00	
				1344.42
	Reconciled balance			32252.94
bank a/c 22516168	community fund			closed

Payments for approval

Monthly standing order for salary

Expenses for clerk £78.92 (working from home Dec Jan and Feb 3 x£26 printing £3.70 and postage 2 x 46p)

Tree surgeon as per minutes of 18/12/20