

# COLD ASTON PARISH COUNCIL

Councillors are summonsed and the public invited to attend

## Agenda for meeting

TO BE HELD ON

MARCH 2ND 2022

AT 6.45PM

1.	<b>Welcome from Chair</b>
2.	<b>Attendance to be recorded</b> (anticipated as) Parish Councillors' Paula Marchant, Mark Ziles, Amanda Kimpton Mike Sibthorpe County Councillor Paul Hodgkinson and District Councillor Richard Keeling
3.	<b>Apologies for absence to be recorded</b>
4.	<b>Declaration of interests to be invited</b>
5.	<b>Public Session</b> where members of the public may speak to, ask questions of the Parish Council on matters on the agenda and other matters relating to the Parish. The session may last up to 15 minutes at the discretion of the Chair. Members of the public should note that at the close of the public session, the public are invited to remain to listen to the rest of the meeting.
6.	<b>Reports from County Councillor Hodgkinson</b>
7.	<b>Reports from District Councillor Keeling</b>
8.	<b>Approval of minutes of January 20<sup>th</sup> 2022 meeting</b>
9.	<b>Highway matters</b> Council to receive updates and consider any decisions arising
10.	<b>Environmental matters</b> Council to receive update and consider any decisions arising a) Ash die-back b) Tree planting update c) Council to receive update on new tendering process for grass cutting contract
11.	<b>Council to receive update on Parish Plan</b> working party and consider any decisions arising
12.	<b>Council to consider correspondence</b> received and distributed to Councillors via email a) Cotswold District Local Plan partial update consultation b) Cotswold District Speed Enforcement- c) Gafters -Lower slaughter consultation
13.	<b>Council to consider update on 20/04371/CLOPUD</b> The Paddocks
14.	<b>Council to note update on election for Parish Councillors</b> <b>No residents stood for election</b> for vacant Councillor seat which was due to take place on 24 February. The nominations for election will be re-run in April 2022
15.	<b>Council to consider update on electronic mail systems</b> (Clerk)
16.	<b>Council to approve the financial reports and payments lists</b>
17.	<b>Council to consider future of website</b>
18.	<b>Council to consider Councillor training availability</b>
19.	<b>Council to consider archive policy and if it wishes to place further historical records in the GCC archive storage</b>
20.	<b>Council to receive update and consider allotment matters</b> a) Offered of empty plot(s) to person on waiting list – not accepted b) Council to approve renewal of annual subscription for allotment society c) Council to receive update on registering of allotment land and to formally agree delegation to Councillors
21.	<b>Council to receive update on Planning matters</b> and consider any decisions arising- none at time of agenda
22.	Date of next meeting agreed as 9 <sup>th</sup> May 2022 for AGM 6.45pm and Parish Assembly 8pm
23.	Any other business for information sharing purposes
24.	Close of meeting

**Draft minutes for meeting**

**HELD ON**

**JANUARY 20<sup>TH</sup> 2022**

**AT 6.45PM**

1.	<b>Welcome from Chair</b>
2.	<b>Attendance recorded</b> Parish Councillors' Paula Marchant, Mark Ziles, Amanda Kimpton Mike Sibthorpe and District Councillor Richard Keeling 7 members of the public
3.	<b>Apologies for absence received from</b> County Councillor Paul Hodgkinson
4.	<b>Declaration of interests of matters on the agenda were invited- trees in church yard planning matter Cllr Marchant</b>
5.	<b>Public Session</b> – Public comments included A) Member of the public spoke on update regarding the Paddocks planning matters and thanked the Parish Council, County Councillor and District Councillors for their support in the matter B) Mowing verges is the responsibility of home-owners and that homeowners in support of “no-Mow May “do not have to cut the grass on their own land C) Survey of overgrown hedgerows D) Pot holes reporting by residents E) Passing places need making good by Glos Highways F) School Academy Trust correspondence G) No Mow May- dog fouling and litter in longer grass areas noted by resident Session closed at 18.52
6.	<b>Report from County Councillor Hodgkinson as distributed /read out</b> a) Covid update b) GCC budget update -16/2/22 leading group recommending increase (2.9%) c) Policing in the area – new officer based at Stow Police Station
7.	<b>Report from District Councillor Keeling</b> <b>Item 13- CLUED allowed and now applicant has applied for CLOPUD</b> at The Paddocks. Through local representations and long (18months) process, the planning officer has informed the Council that having receiving additional evidence (planning objections were not applicable in this process) which contradicts the applicants original documents, and cast doubt over the original decision and the Council are advising the applicant that it wishes to revoke the certificate giving 14 days-notice to the applicant. The applicant has the opportunity to provide further evidence  <b>CDC policy of introducing charges for contested elections was spoken of:</b> Cllr Keeling left the meeting at this point
8.	<b>Minutes of November 21 meeting were agreed</b> 20 is plenty” linked to speeding survey which was completed a few years ago and information is to go on to the website – still pending
9.	<b>Highway matters</b> Council received update from Cllr Ziles and agreed any decisions arising a) What 3 words – update from Whatsapp and now moving to leafleting village b) Any other Highway issues- damage in Chapel Lane has been reported to Highways Manager 16/12/21 and has been chased on 13/1/22 -pending

	<ul style="list-style-type: none"> <li>c) Pot holes on road outwards Bourton has been reported to Glos Highways and white paint around holes</li> <li>d) "REPORT IT" by residents encouraged via Glos Highways website highlighted again and details can be put on website</li> <li>e) 20 is plenty campaign (as distributed via email)</li> </ul>
10.	<p><b>Environmental matters</b></p> <p>Council received update from and agreed any decisions arising</p> <ul style="list-style-type: none"> <li>d) Ash die-back – whips still waited – offer of planting spaces to be sent to Chair/Clerk</li> <li>e) Verges – no Mow May consultation has been completed total responses 36 = less than 16% of electorate 13 for 19 against 4 both In and out of village verges noted Safety aspects and other points raised for/against were noted Council agreed to not to do "No Mow May"</li> <li>f) Grass cutting contractor has given notice and a meeting with Councillor Sibthorpe will be arranged to look at the existing specification</li> <li>g) Council delegated to Clerk to accept best of 3 contractors, with companies invited to go on the preferred list</li> </ul>
11.	<b>Council received update on Parish Plan</b> working party and agreed any decisions arising- cfwd
12.	<p><b>Council considered correspondence</b> received</p> <ul style="list-style-type: none"> <li>a) The North Cotswolds Schools Federation which has launched a consultation about a proposal to apply to become a Multi Academy Trust (MAT) comprising the current four schools across the current five sites. The consultation will run for six weeks until 18th February- Councillors felt that the information shared was very informative and anything that makes the school a vibrant part of the village would be supported by Council. Public consultation in February 1<sup>st</sup> and contact details on website</li> <li>b) Correspondence received due to the specified COVID restrictions considered if received by 9am on 19<sup>th</sup> January 2022- <b>none received</b></li> </ul>
13.	<p><b>Council considered update on 20/04371/CLOPUD</b> The Paddocks and note comments submitted under the Clerk's delegated authority</p> <p>Cold Aston Parish Council wishes to re-affirm its view that this land has always been used as agricultural land and wish to point out the discrepancies between the declarations made at the time of the original application in July 20 and the new declarations made in November 21</p> <p>Further information from CDC as distributed via email in that the planning authority is minded to revoke the certificate of lawfulness decision- see District Councillor report</p>
14.	<p><b>Council noted date of election</b> for vacant Councillor seat will take place on 24 February the notice of election was published on 20 January and any candidates who would like to stand will need to submit their nomination paper by 4pm on 28 January. Nomination packs are available from the website or via the Clerk</p> <p>It was noted that in the responses of No Mow May consultation, a resident stated that they were happy to be known as a person who had called for an election and stated why. If residents are unhappy with the policy/direction of the Council, they are encouraged to stand for the vacancy</p>
15.	<b>Council received update on CDC charging policy</b> from correspondence received and distributed via email regarding contested elections – with effect from 2023 on a transitional basis and approx. cost for CAPC £2k per contested election
16.	<b>Council to consider update on electronic mail systems</b> (Clerk)- Village Hall using email system but the Church has electronic version. Mail chimp information has been distributed via email- Clerk to trial on a free-basis.
17.	<b>Council approved the financial reports and payments lists</b>
18.	<p><b>Council received update and consider allotment matters</b></p> <ul style="list-style-type: none"> <li>d) Renewal of tenancies has been sent a 2<sup>nd</sup> time – Council will review that plots 17 and 18 historically were charged at 50% - - Full price for each plot as stated in policy</li> </ul>

	<p>e) 5 tenants have responded</p> <p>f) Offered of empty plot(s) plot 7 and 16 to person on waiting list VB – waiting response</p> <p>g) Further plot is now available (plot 12)</p> <p>h) Council agreed request for greenhouse on Plot 1 as per the sketch plan submitted subject to the following  must be no bigger than 10x 8ft and permission to leave it on the plot (if you are no longer the tenant) must be agreed with the Council in writing</p>
19.	<p><b>Council received update on Planning matters</b> and consider any decisions arising  21/04697/TCONR Works to trees in conservation areas Church Of St Andrew  December 21st – no comments received from Councillors</p>
20.	Date of next meeting agreed Wednesday 2 <sup>nd</sup> March and Monday 9 <sup>th</sup> May
21.	Any other business for information sharing purposes- none
22.	Close of meeting 19.49