

COLD ASTON PARISH COUNCIL MEETING

	DRAFT MINUTES FOR THE COUNCIL MEETING HELD ON WEDNESDAY 15 th January 2020 AT THE VILLAGE HALL COLD ASTON, Started at 6.45pm
	Welcome from Chair of meeting
	Public Participation – no members of the public attended
1.	Attendance recorded as Parish Councillors' Andrew Bullock (Chair), Paula Marchant, B Morris and Yvonne Nicholas Apologies received from Cllr G Pearce County Councillor P Hodgkinson attended
2.	There were no Declaration of Interests for any interests on matters of the agenda.
3.	Council approved the minutes of the meeting held on November 13th 2019. Draft Minutes to be published on website as soon as possible
4.	Report from County Councillor Hodgkinson was received. Councillors were invited to attend the "No Crash" meeting 10/2/20 at 6.30pm in Andoversford Telephone number for reporting potholes and flooding issues 08000 514 514
5.	Highway matters discussed – done with County Councillor
6.	Council considered planning applications received 19/02898/FUL- Whiteshoots Garage Council confirmed No Comment- 19/04211/TCONR –Cyrpress at Street Record, Decision noted –No Objections Other potential planning matters were discussed
7.	Council noted that the website renewal has been paid by Clerk with the approval of the Chairman and Council approved reimbursement of £83.99
8.	Payments approved the following payments presented with documentation 212 – A BULLOCK AGRICULTURE LTD £680.40 – reissue of cheque 209 213 –B HOLDER expenses £54.95 214 B HOLDER – Simplewebhostingco.uk £83.99 (see above) 215 Insurance renewal for allotments £78.64 Salary by Standing Order monthly £155.58 October, November, December, January and February
9.	Financial reports Council approved Treasurers account reconciliation Council approved financial reports – Budget against actual and cash book,
10.	Tree Survey – 3 Quotations received were discussed. Council approved Councillor Pearce to proceed with the quotation from MPL in the sum of £350
11.	Allotments matters discussed. Renewal monies paid into the Treasurers account £183 Plot 3 and plot 13/14 tenancy outstanding- Clerk to resend The Bramble situation discussed The Wall repair discussed Plot 12 now available – notice to be put on website and advertise through school (no waiting list)
12.	Dates of next meetings agreed as at 6.45pm - 11/3/20, 13/5/20 AGM at 6.30pm and parish assembly following on at 7pm 8/7/20 and 9/9/20
13.	Close of meeting at 7.41pm

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	DRAFT MINUTES FOR THE COUNCIL MEETING HELD ON WEDNESDAY 13 TH November 2019 AT THE VILLAGE HALL COLD ASTON, Starting at 6.45pm
	Welcome from Chair of meeting
1.	Apologies and Attendance to be recorded Parish Councillors' Andrew Bullock (Chair), Paula Marchant, B Morris and Yvonne Nicholas and Apologies received from Greg Pearce. County Councillor P Hodgkinson and District Councillor Richard Keeling also sent their apologies
2.	There were no Declaration of Interests for any interests on matters of the agenda.
3.	Council approved the minutes of the meeting held on September 19 th 2019
4.	Reports from County and District Councillor were not available
5.	Council discussed/noted planning applications received 19/03470/FUL The Old Vicarage, Cold Aston –Conversion of outbuilding to annex/holiday accommodation. – no comment 19/01155/FUL Hazleton Whiteshoots Hill was discussed and Council expressed concern over access and traffic and that it is on a Roman site. Council wished to submit their previous objections . Proposed entrance was granted permission for agricultural access and has never been used for the purpose that it was granted. Noted- 19/03208/FUL, 1 & 2 Elmbank Cottage, GL54 3BJ, Erection of 2 storey rear extension Noted Appeal decision on APP/F1610/D/19/3229435 Blacksmiths, Aston Grove, GL54 3BJ – Appeal dismissed
6.	Council discussed updates to website and agreed that it looks very professional and thanks were to be given to S Jackson.
7.	Payments approved presented with documentation 204- HMRC £39 (SEPT) 205 – HMRC £39(OCT) 206- HMRC £39(NOV) 207 – HMRC £39 (DEC) 208 – B HOLDER (EXPENSES) £89.16 209 – A BULLOCK AGRICULTURE LTD £680.40 210 – PATA UK £23.25 211 – CGS (August) £132.00
8.	Financial reports approved Treasurers account reconciliation financial reports – Budget against actual and cash book,
9.	Council approved budget for 2020/21 with balance coming from reserves
10.	Council approved precept sum for 2020/21 £4250
11.	Tree Survey – Update from Cllr Bullock – Allotment trees, sycamore, walnut trees only to be surveyed. Cllr Pearce/ Cllr Bullock to submit quotations for Council to agree
12.	Highway matters update discussed- pot holes and field drains
13.	Allotments matters discussed Council noted minutes of annual allotment meeting held on 31 st October 2019 Renewal of tenancy agreements have been sent out and responses with annual fees are being received. Uncultivated plot tenancy to be sent cessation notice. There is no waiting list at present time Daisy Cottage owner has now relinquished plot 1 which has been offered to new tenant Allotment minutes to be put on website and distributed by email Potential “diversion of rainfall” project discussed.
14.	Date of next meeting agreed as 8/1/20 at 6.45pm
15.	There was no any other business for information purposes – Meeting closed at 19.47

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DATE	PAYEE	AMOUNT	CURRENT A/C	CURRENT A/C TOTAL FOR YEAR TO DATE	CHQ NO
07/01/2020	CASH BOOK				
01/04/2019	BUDGET				
01/04/2019	O/BALANCE			24876.56	
03/04/2019	HMRC VAT	416.60	416.60	25293.16	
24/04/2019	GCC	730.40	730.40	26023.56	
25/04/2019	COT DC	3188.00	3188.00	29211.56	
24/04/2019	N ALLOT SOC	-66.00	-66.00	29145.56	180
10/04/2019	A BULLOCK	-535.96	-535.96	28609.60	181
	CANCELLED		0.00	28609.60	182
10/04/2019	CGS	-66.00	-66.00	28543.60	183
22/05/2019	DHUNT	-294.10	-294.10	28249.50	184
22/05/2019	BHIB	-350.03	-350.03	27899.47	185
22/05/2019	GAPTC	-67.58	-67.58	27831.89	186
22/05/2019	VHALL	-25.00	-25.00	27806.89	187
22/05/2019	BHOLDER	-155.58	-155.58	27651.31	188
22/06/2019	CANCELLED		0.00	27651.31	189
09/06/2019	HMRC PAYE	-55.20	-55.20	27596.11	190
22/05/2019	BH EXPENSES	-67.50	-67.50	27528.61	191
09/07/2019	HMRC PAYE	-38.80	-38.80	27489.81	192
01/06/2019	DHUNT	-163.10	-163.10	27326.71	193
02/05/2019	DHUNT REFUND	1.00	1.00	27327.71	RECEIPT
10/07/2019	CGS	-396.00	-396.00	26931.71	194
10/07/2019	BHOLDER	-53.95	-53.95	26877.76	195
10/07/2019	ICO	-40.00	-40.00	26837.76	196
18/08/2019	HMRC	-39.00	-39.00	26798.76	197
02/09/2019	PATA	-43.20	-43.20	26755.56	198
02/09/2019	CGS	-198.00	-198.00	26557.56	199
02/09/2019	URPC	-120.00	-120.00	26437.56	200
02/09/2019	GAPTC	-17.50	-17.50	26420.06	201
02/09/2019	B HOLDER	-54.25	-54.25	26365.81	202
02/09/2019	HMRC	-38.80	-38.80	26327.01	203
31/10/2019	HMRC	-39.00	-39.00	26288.01	204
28/06/2019	B HOLDER	-155.58	-155.58	26132.43	S/O
28/07/2019	B HOLDER	-155.58	-155.58	25976.85	S/O
28/08/2019	B HOLDER	-155.58	-155.58	25821.27	S/O
28/09/2019	B HOLDER	-155.58	-155.58	25665.69	S/O
26/09/2019	COT DC	1062.00	1062.00	26727.69	
07/11/2019	hmrc	-39.00	-39.00	26688.69	205

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07/12/2019	hmrc	-39.00	-39.00	26649.69	206
07/01/2019	hmrc	-39.00	-39.00	26610.69	207
07/11/2019	b holder exp	-89.16	-89.16	26521.53	208
07/11/2019	A G Agriculture	-680.40	-680.40	25841.13	209/212
07/11/2019	pata	-23.25	-23.25	25817.88	210
13/11/2019	csg	-132.00	-132.00	25685.88	211
10/01/2020	b holder exp	-54.95	-54.95	25630.93	213
10/01/2020	bh simpleweb	-83.99	-83.99	25546.94	214
10/01/2020	jelf ins	-78.64	-78.64	25468.30	215
10/01/2020	allot rent	183.00	183.00	25651.30	RECEIPT
28/10/2019	B HOLDER	-155.58	-155.58	25495.72	so
28/11/2019	B HOLDER	-155.58	-155.58	25340.14	so
28/12/2019	B HOLDER	-155.58	-155.58	25184.56	so

BANK RECONCILIATION				
01/04/2019	OPENING BANK BALANCE			24876.56
	EXPENDITURE FOR PERIOD	4347.60		
	INCOME FOR PERIOD	4655.60		
	NET INCOME		308.00	
26/12/2019	BANK BALANCE			25184.56
27/12/2019	BAL PER S/M	87		26210.79
	u/presented	cheques	-39.00	
			-39.00	
			-39.00	
			-39.00	
			-680.40	
			-23.25	
			-132.00	
			-54.95	
			-83.99	
			-78.64	
		receipt	183.00	
				-1026.23
	Reconciled balance			25184.56

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<u>BUDGET ANALYSIS</u>	<u>BUDGET</u>	<u>Y TO DATE</u>	<u>BALANCE AVAILABLE TO SPEND</u>	<u>OVERSPENT</u>	<u>WAITING TO BE RECEIVED</u>
PRECEPT	4250.00	4250.00			0.00
VAT REFUND RECEIVED	0.00	416.60	416.60		
VAT to be REFUNDED	0.00	11.00			11.00
EMPLOYMENT COSTS	1500.00	2028.64	-528.64		
HIRE OF VENUE	0.00	25.00		25.00	
SUBSCRIPTIONS	175.00	107.58	67.42		
AUDIT	250.00	0.00	250.00		
INSURANCE	380.00	350.03	29.97		
USE OF HOME	0.00	180.00		180.00	
WEBSITE	100.00	83.99	16.01		
GRASS MOWING	1300.00	792.00	508.00		
VERGE MOWING	0.00	485.96	-485.96		NET RECEIPT
ALLOTMENTS	350.00	-49.36	399.36		included income
MILEAGE	0.00	110.25		110.25	
TRAINING	75.00	137.50	-62.50		
ADMINISTRATION COSTS	50.00	96.01	-46.01		
MAINTENANCE OF ASSETS	250.00	0.00	250.00		
OVERSPEND PREDICTED	-180.00	0.00	-180.00		
YEAR TO DATE TOTALS	0.00	-308.00	564.25	315.25	11.00