

# COLD ASTON PARISH COUNCIL MEETING

	DRAFT MINUTES FOR THE COUNCIL MEETING HELD ON WEDNESDAY 11 <sup>th</sup> March 2020 AT THE VILLAGE HALL COLD ASTON, Starting at 6.45pm
	Welcome from Chair of meeting
	Public Participation 1 member of the public attended
1.	Apologies and Attendance recorded Parish Councillors' Andrew Bullock (Chair), Paula Marchant, B Morris and Greg Pearce. Apologies received from Councillor Y Nicholas County Councillor P Hodgkinson (apologies received) and District Councillor Richard Keeling were also invited
2.	Declaration of Interests for any interests on matters of the agenda – Councillor Greg Pearce re planning application 20/00644/FUL and Councillors A Bullock and P Marchant 20/0099/FUL
3.	Council approved the minutes of the meeting held on January 15th 2019 Update on the website renewal- no further news.
4.	Reports from County and District Councillor not available
5.	Highway matters discussed Feedback from “No Crash” meeting- Whiteshoots Hill A436/A29 Junction. The feedback from the meeting included suggestion of road marking changes to keep traffic apart. There was also a suggestion of bollards at the “hash junction marking”. Data on causes of accidents on that stretch of the road was not available. Council welcomes the idea of the suggested road markings but feel that the suggested raised kerbs have the potential to increase accidents because the road in that area is too narrow for 3 safe lines of traffic. The preference of the Council is to reduce the speed limit to 40 from the top of Whiteshoots Hill to the traffic lights at Bourton and to change the road markings and in the longer term to look at widening the A429 south of the bridge. – Comments to be emailed to County Councillor P Hodgkinson. Pot holes done in Bang-up Lane Drain outside Aston Lodge has been investigated but no further action It was noted that passing places have been created naturally but have not been adopted/covered with tarmac
6.	Council considered planning applications received and distributed via email 20/00099/FUL The Stores, Cold Aston- non quorate on this item. 20/00644/FUL Sundance House, Aston Grove, Cold Aston- <b>objection</b> - concerns on size of proposed extension relative to the size of the plot and light pollution effecting neighbours. (Cllr Pearce took no part in this item) 19/0298/FUL Whiteshoots Garage, additional details for information only 20/00203/FUL Daisy Cottage, Cold Aston- noted 19/047272/FUL Fieldsways, 12 Chapel Lane- No comment
7.	Payments for approval presented with documentation MPL Tree Consultancy Ltd £350- cheque 216 National Allotment Association £66.00 - Cheque 217 B Holder Expenses £53.55 -cheque 218 Salary by standing order March and April 2020 £155.58 per month and Paye payment (as per year end reconciliation) Clerk to include a breakdown of clerk hours as future agenda item,
8.	Financial reports Council noted Treasurers account reconciliation Council approved financial reports – Budget against actual (Councillors asked for a sub-total to separate receipt/payment) and cash book Clerk to chase GCC for repayment of AG Agriculture payment for verge mowing. <b>Agreed independent internal auditor – Clerk to email previous year’s auditor</b>
9.	Tree Survey –

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	<p>Report received from MPL</p> <p>Urgent action needed for ancient sycamore and Cllr Pearce will send correspondence (agreed) and relevant section of report to Glos Highways</p> <p>Allotment tree actions agreed. The goat willow is to be removed to ground level. Overgrown apple tree to be pollarded. Mixed group to be coppiced to ground and remove sycamore. 2 Red Cedar are to be removed. Holly to be cut to ground level. (TPO to be investigated and 3 tree surgeon quotations to be obtained noting bird nesting season- Cllr Pearce).</p>
10.	<p>Allotments matters discussed</p> <p>Plots 3 and 13/14 monies and tenancy agreements received.</p> <p>Update on Plot 12 to be carried forward.</p> <p>Clerk to provide a breakdown of income/expenditure from period 1/10/18 to 1/10/19 and from 1/10/20 Including a projection of anticipated expenditure</p> <p>Request for a tank for water collection was noted</p> <p>Discussed wall waiting for re-building</p>
11.	<p>Dates of next meetings <b>agreed as 13/5/20 AGM 6.30pm and Parish Assembly to follow at 7pm 8/7/20 and 9/9/20 at 6.45pm</b></p>
12.	<p>Any other business for information purposes – co-option process</p> <p>Meeting closed at 7.58pm</p>

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<u>BUDGET ANALYSIS</u>	<u>BUDGET</u>	<u>Y TO DATE</u>	<u>BALANCE AVAILABLE TO SPEND</u>	<u>OVERSPENT</u>
PRECEPT	4250.00	4250.00		
VAT REFUND RECEIVED	0.00	416.60	416.60	
VAT to be REFUNDED	0.00	11.00		
EMPLOYMENT COSTS	1500.00	2573.38		1073.38
HIRE OF VENUE	0.00	25.00		25.00
SUBSCRIPTIONS	175.00	107.58	67.42	
AUDIT	250.00	0.00	250.00	
INSURANCE	380.00	350.03	29.97	
USE OF HOME	0.00	216.00		216.00
WEBSITE	100.00	83.99	16.01	
GRASS MOWING	1300.00	792.00	508.00	
VERGE MOWING	0.00	485.96	-485.96	
ALLOTMENTS	350.00	-34.36	384.36	
MILEAGE	0.00	126.00		126.00
TRAINING	75.00	137.50		62.50
ADMINISTRATION COSTS	50.00	97.81		47.81
MAINTENANCE OF ASSETS	250.00	0.00	250.00	
TREES	0.00	350.00		350.00
OVERSPEND PREDICTED	-180.00	0.00		
YEAR TO DATE TOTALS	0.00	655.29	1186.40	1550.69

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BANK RECONCILIATION			
01/04/2019	OPENING BANK BALANCE		24876.56
	EXPENDITURE FOR PERIOD	5310.89	
	INCOME FOR PERIOD	4655.60	
	NET INCOME		-655.29
03/03/2020	BANK BALANCE		<b><u>24221.27</u></b>
27/01/2020	BAL PER S/M	88	25218.98
	u/presented	cheques	-39.00
			-39.00
			-39.00
			-39.00
			-155.58
			-155.58
			-39.00
			-39.00
		RECEIPT	17.00
			-350.00
			-66.00
			-53.55
			-997.71
	Reconciled balance		<b><u>24221.27</u></b>

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## CASH BOOK

<u>DATE</u>	<u>PAYEE</u>	<u>AMOUNT</u>	<u>CURRENT A/C</u>	<u>CURRENT A/C TOTAL FOR YEAR TO DATE</u>
01/04/2019	BUDGET			
01/04/2019	O/BALANCE			24876.56
03/04/2019	HMRC VAT	416.60	416.60	25293.16
24/04/2019	GCC	730.40	730.40	26023.56
25/04/2019	COT DC	3188.00	3188.00	29211.56
24/04/2019	N ALLOT SOC	-66.00	-66.00	29145.56
10/04/2019	A BULLOCK	-535.96	-535.96	28609.60
	CANCELLED		0.00	28609.60
10/04/2019	CGS	-66.00	-66.00	28543.60
22/05/2019	DHUNT	-294.10	-294.10	28249.50
22/05/2019	BHIB	-350.03	-350.03	27899.47
22/05/2019	GAPTC	-67.58	-67.58	27831.89
22/05/2019	VHALL	-25.00	-25.00	27806.89
22/05/2019	BHOLDER	-155.58	-155.58	27651.31
22/06/2019	CANCELLED		0.00	27651.31
09/06/2019	HMRC PAYE	-55.20	-55.20	27596.11
22/05/2019	BH EXPENSES	-67.50	-67.50	27528.61
09/07/2019	HMRC PAYE	-38.80	-38.80	27489.81
01/06/2019	DHUNT	-163.10	-163.10	27326.71
02/05/2019	DHUNT REFUND	1.00	1.00	27327.71
10/07/2019	CGS	-396.00	-396.00	26931.71
10/07/2019	BHOLDER	-53.95	-53.95	26877.76
10/07/2019	ICO	-40.00	-40.00	26837.76
18/08/2019	HMRC	-39.00	-39.00	26798.76
02/09/2019	PATA	-43.20	-43.20	26755.56
02/09/2019	CGS	-198.00	-198.00	26557.56
02/09/2019	URPC	-120.00	-120.00	26437.56
02/09/2019	GAPTC	-17.50	-17.50	26420.06
02/09/2019	B HOLDER	-54.25	-54.25	26365.81
02/09/2019	HMRC	-38.80	-38.80	26327.01
31/10/2019	HMRC	-39.00	-39.00	26288.01
28/06/2019	B HOLDER	-155.58	-155.58	26132.43
28/07/2019	B HOLDER	-155.58	-155.58	25976.85
28/08/2019	B HOLDER	-155.58	-155.58	25821.27
28/09/2019	B HOLDER	-155.58	-155.58	25665.69
26/09/2019	COT DC	1062.00	1062.00	26727.69
07/11/2019	hmrc	-39.00	-39.00	26688.69
07/12/2019	hmrc	-39.00	-39.00	26649.69
07/01/2019	hmrc	-39.00	-39.00	26610.69

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07/11/2019	b holder exp	-89.16	-89.16	26521.53
07/11/2019	A G Agriculture	-680.40	-680.40	25841.13
07/11/2019	pata	-23.25	-23.25	25817.88
13/11/2019	csg	-132.00	-132.00	25685.88
10/01/2020	b holder exp	-54.95	-54.95	25630.93
10/01/2020	bh simpleweb	-83.99	-83.99	25546.94
10/01/2020	jelf ins	-78.64	-78.64	25468.30
10/01/2020	allot rent	183.00	183.00	25651.30
28/10/2019	B HOLDER	-155.58	-155.58	25495.72
28/11/2019	B HOLDER	-155.58	-155.58	25340.14
28/12/2019	B HOLDER	-155.58	-155.58	25184.56
03/03/2020	MPL	-350.00	-350.00	24834.56
03/03/2020	NASLG	-66.00	-66.00	24768.56
03/03/2020	b holder exp	-53.55	-53.55	24715.01
28/01/2020	B HOLDER	-155.58	-155.58	24559.43
28/02/2020	B HOLDER	-155.58	-155.58	24403.85
31/03/2020	B HOLDER	-155.58	-155.58	24248.27
28/01/2020	HMRC	-39.00	-39.00	24209.27
28/02/2020	HMRC	-39.00	-39.00	24170.27
31/03/2020	HMRC		0.00	24170.27
15/01/2020	AGATA PLOT	34.00	34.00	24204.27
28/02/2020	HEANEY	17.00	17.00	24221.27