

COLD ASTON PARISH COUNCIL
Po Box 65, Bourton on the Water, Cheltenham GL54 3WL

Minutes of the meeting of 14th September 2011 held at the Village Hall at 6.45pm

Present: **Cllr Acland (Chair)**
 Cllr Hadley
 Cllr Barr
 Cllr Toogood
 Cllr Bullock

6 members of the public were in attendance

Members of the public asked whether, a structure being built (which they believed to be large shed) on the Old Gloucester Road, had had planning permission granted. The Council were unable to answer this question at present but agreed to investigate with CDC. The Clerk reported that a parishioner who was unable to attend the meeting was concerned over the missing Village sign on the Notgrove road. It was reported that Cllr Toogood was dealing with this matter. At this point it was also mentioned that the main road sign had been knocked over. Finally the Council were asked if they no longer intended displaying Parish council information in the old notice board house in the School playground. It was agreed to use both notice boards in future. Parishioners who wished to post private notices would be asked to use the notice board at the school.

There being no more questions the Chair formally opened the meeting at 7.00pm.

1. Apologies: There were no apologies.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes:

Cllr Hadley requested some amendments to the minutes of the meeting held on August 10th. The amendments were agreed and the minutes altered. The minutes were then approved and signed by Cllr Acland.

4. Meeting with PCSO Mel Oliveira

It was reported that there had been a mix up over the dates that PCSO Mel Oliveira could attend and she would now be attending the meeting on the 10th October

5. Reports from District and County Councillors

No District and County Councillors were present and no reports had been received.

6. Progress reports (for information)

a) Clerk – the Clerk reported that there had been a FOI request regarding Parish reserves and planned big projects from the Political Correspondent of BBC Radio Gloucestershire. This had been dealt with. The Clerk had now completed the Archive component of her

induction to post.

b) Grass cutting – there was nothing to report.

c) Notice boards - there was nothing to report.

d) Highways – Cllr toogood informed the Council that the new village signs were on order and she would investigate the replacement of the signpost on the Old Gloucester road by the Notgrove turning.

e) Tanners solicitors – Cllr Hadley reported that in the near future there would be a plan coming for Councillors to look at. Progress had speeded up since the last PC meeting. Cllr Hadley and the Parish Clerk had met and agreed an action plan for dealing with the ICO's requests. Cllr Acland had also written letters to the Commissioner at The ICO and the Local MP pointing out that it seemed unfair to put a small Parish under unnecessary pressure where Councillors worked voluntarily and some were still working full time and the Parish Clerk worked part time.

f) Cold Aston Village Pub – There were two obstacles to the community managing the Pub; the raising of the cash and who would run the pub. The Council agreed two resolutions;

1. The Parish Council believes it is in the interest of the village for the pub to remain as a working pub.

2. The Parish Council supports the setting up of a working party to investigate the support within the parish and the community at large for preserving the pub.

g) Queens Diamond Jubilee Celebration – Both Cllr Bullock and Harry Acland (Notgrove) have offered the use of barns as a venue for a party. It now needed a committee, ideally made up of representatives of each village. Contact would be made with the other villages for this purpose and an item put in the Village newsletter asking for volunteers.

7. To decide the Councils response to National & Local Planning Draft proposals

A) **NATIONALLY SIGNIFICANT WASTEWATER TRANSFER** – The Council decided that no response was needed as it was not applicable to Cold Aston Parish.

B) **LOCAL GOVERNMENT RESOURCE REVIEW** – The Council decided that they had no response to make.

C) **NATIONAL PLANNING POLICY FRAMEWORK** – The council decided to make a general comment; Cold Aston Parish Council believe that Parish Councils have considerable knowledge of local conditions that District Councils do not. They ask that more credence would be paid by District Councils to their comments on planning applications rather than giving them no more weighting than private individuals.

8. To decide the Parish Council's response to COTSWOLDS CONSERVATION BOARD

AONB MANAGEMENT PLAN REVIEW STRATEGIC ENVIRONMENTAL ASSESSMENT SCOPING REPORT – CONSULTATION

The Council decided to make the following responses;

1. They felt that Stone walling had been omitted from the scoping report.

2. There were no other sources of baseline information that the Scoping Report had not identified.

3. The other environmental issue that the Scoping Report could address was Stone walling.

4. The SEA objectives were fit for purpose.

5. They could think of no other indicators for monitoring and measuring progress towards objectives.

9. BT Telephone Box, to decide;

- A) if to install a defibrillator – The Council decided against this.
- B) whether to install shelves for books – The Council decided against this.

10. With regard to the Parish Archive to decide;

- A) What parts of GAPTC guidance to adopt with regard to keeping, destroying and transferring of parish documents – The Council decided to keep all Minutes, Agendas, planning records, and correspondence.
- B) Whether to transfer some records to County Record Office- The Council decided to keep all records within the Parish.
- C) Where parish archive will be housed – The records are kept at Cllr Bullock’s residence within a barn at present.
- D) Whether to purchase or try to acquire a new filing cabinet – It was decided to try and acquire a filing cabinet from other sources.
- E) Who will undertake the work of sorting the documents into an accessible system – it was decided that the Parish Clerk along with other Councillors who were willing and available would undertake the first task of grouping records to be kept and disposing of other documents no longer needed.

11. To decide Council’s response to DEFRA’S consultation on the registration of Village Greens

The Council agreed with The Open Spaces Society view of this document.

12. To decide whether to initiate a neighbourhood watch scheme

Cllr Acland gave a brief report of his talk with PC Andy Fogden. It was decided to initiate a scheme and seek out a willing parishioner to coordinate this.

13. Financial;

- a. To approve the payment of the Parish Clerk work done in August - Approved
- b. To approve grass cutting fees for July - approved
- c. To approve the payment of the new notice board - approved
- d. To approve the payment of mower repairs. – approved.

14. To decide if any Councillor is able to attend Highways Information Evening on Monday October 10TH

Cllr Toogood volunteered to attend this meeting.

15. Date of next meeting: The date of the next meeting was conformed as October 12th 2011.

The meeting closed at 8.15p.m.

Chair.....

Date.....

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender, gender

identity, race, religion or belief and sexual orientation), Crime and Disorder, Health and Safety and Human Rights.