

**COLD ASTON PARISH COUNCIL**  
**Po Box 65, Bourton on the Water, Cheltenham GL54 3WL**

7th September 2011

**To all Councillors**

You are hereby summoned to a meeting of Council to be held on **Wednesday, 14<sup>th</sup> September 2011** at **6.45pm** in the village hall.

**Public Participation**

From 6.45 pm for a period of not more than 15 minutes, the council will receive questions and comments from parishioners. At the Chairman's discretion, the meeting may begin before 7.00 pm if no members of the public are present.

**AGENDA**

**1. Apologies:** To receive apologies and approve reasons for absence.

**2. Declarations of Interest**

- a) Register of Interests: Councillors are reminded of the need to update their register of interest.
- b) To declare any personal interests in items on the agenda and their nature.
- c) To declare any prejudicial interest in items on the agenda and their nature.

**3. Minutes:**

To approve the minutes of the meetings of 10<sup>th</sup> August 2011

**4. Meeting with PCSO Mel Oliveira**

**5. Reports from District and County Councillors**

**6. Progress reports (for information)**

- a) Clerk
- b) Grass cutting
- c) Notice boards
- d) Highways
- e) Tanners solicitors
- f) Cold Aston Village Pub
- g) Queens Diamond Jubilee Celebration

**7. To decide the Councils response to National & Local Planning Draft proposals**

- A) NATIONALLY SIGNIFICANT WASTEWATER TRANSFER
- B) LOCAL GOVERNMENT RESOURCE REVIEW
- C) NATIONAL PLANNING POLICY FRAMEWORK

**8. To decide the Parish Council's response to COTSWOLDS CONSERVATION BOARD  
AONB MANAGEMENT PLAN REVIEW STRATEGIC ENVIRONMENTAL  
ASSESSMENT SCOPING REPORT - CONSULTATION**

**9. BT Telephone Box, to decide;**

- A) if to install a defibrillator
- B) whether to install shelves for books

**10. With regard to the Parish Archive to decide;**

- A) What parts of GAPTC guidance to adopt with regard to keeping, destroying and transferring of parish documents
- B) Whether to transfer some records to County Record Office
- C) Where parish archive will be housed
- D) Whether to purchase or try to acquire a new filing cabinet
- E) Who will undertake the work of sorting the documents into an accessible system

**11. To decide Council's response to DEFRA'S consultation on the registration of Village Greens**

**12. To decide whether to initiate a neighbourhood watch scheme**

**13. Financial;**

- a. To approve the payment of the Parish Clerk work done in August
- b. To approve grass cutting fees for July
- c. To approve the payment of the new notice board
- d. To approve the payment of mower repairs.

**14. To decide if any Councillor is able to attend Highways Information Evening on Monday October 10TH**

**15. Date of next meeting: To confirm the date of the next meeting which is scheduled for 12<sup>th</sup> October**

**Signed**

**D Hunt**

**Clerk to Cold Aston Parish Council**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender, gender identity, race, religion or belief and sexual orientation), Crime and Disorder, Health and Safety and Human Rights.*