

COLD ASTON PARISH COUNCIL
Po Box 65, Bourton on the Water, Cheltenham GL54 3WL

Minutes of the meeting of 11th July 2011 held at the Village Hall at 6.45pm

Present: **Cllr Acland (Chair)**
 Cllr D.Toogood (Vice Chair)
 Cllr Barr
 Cllr Bullock

5 members of the public were in attendance.

Members of the public asked if when the police attended the meeting A Neighbourhood Watch scheme would be raised. It was suggested that the Parish Council could advertise to find out if any parishioner would be willing to co-ordinate this. Questions were asked about the future of the Village Pub.

There being no more questions the Chair formally opened the meeting at 7.00pm.

1. Apologies: Apologies were received from Cllr Hadley.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes:

The minutes of the meeting of 8th June 2011 were approved and signed by Cllr Acland.

4. Meeting with PC Brewer

Although Pc Brewer had been informed of the change of date of this meeting he did not attend.

5. To receive reports from district and county councillors.

Although both Cllr Jefferey and Cllr Wilkins were informed of the change of date of the meeting neither attended, nor sent a report.

6. Progress reports (for information)

a) Clerk- The clerk informed Cllrs that the accounts for year ending March 31st 2011 had been approved, and of the latest situation with Bank Accounts.

b) Grass cutting – Cllr Bullock stated that the grass cutter was sure that if the grass was left to grow longer then it would take far longer to mow the next time. Further minor repairs to one of the mowers had been carried out .

c) Notice boards – The new noticeboard just needs glazing and then it will be put into position.

d) Highways- Cllr Toogood gave an update and the minutes of the last verges committee meeting in June, for the records.

e) Tanners solicitors – Progress is slow but sure.

f) Winter Maintenance Preparations – Cllr Toogood still has the village supply of grit locked on her premises. Cllr Bullock has applied for more. Gloucestershire Highways have offered to pay 50% of a grit spreader for the village. This will be put on the agenda for August for a decision to be made.

g) Annual Audit – See 6a)

7. Financial;

- a. To approve the payment of the Parish Clerk work done in June – this was agreed.
- b. To approve error payment to Parish Clerk for work done in April – this was agreed.
 - c. To approve the payment of the new notice board – this was deferred until an invoice had been received.
 - d. To approve payment of the ICO annual fee- this was agreed retrospectively as the renewal premium had needed paying before this meeting.
 - e. To approve payment of the lawn mowing fees for May & June – This was approved.
 - f. to approve payment of Moore Stephens – auditors invoice for annual audit ending March 2011 – this was approved.
 - g. to agree an amount per sheet for printing of the PC Newsletter- It was decided to keep printing costs in line with the Parish Clerks that of 3p a single sided sheet and 5p a double sided sheet.

8. Bourton on the Water Community Centre;

the Parish Council asked the Parish Clerk to write a letter warmly supporting their project.

9. To decide Council's response to Forestry Questionnaire

It was decided that Cllr Acland write on behalf of the Parish Council with the Parish's response to the questionnaire.

10. To decide where to store parish grit supplies until next winter

This is currently being stored on Cllr Toogoods premises.

11. To consider the issues surrounding ownership of Church Lane and agree next steps

Discussion took place about who legally owns, interested parties, rights of way and who upkeeps. It was decided to register for ownership of Church Lane along with the Parish Verges.

12. To agree the format for the numbering of minutes

It was agreed to align minute references alongside agenda item numbers.

13. To decide who the Council will vote for as a replacement a parish member of the Cotswolds' Conservation Board.

Harry Acland was chosen by the Parish Council. The Clerk will post the vote.

14. To decide if the Parish Council wish to continue to employ D. Hunt as Parish Clerk.

It was agreed, now that the 3 month probationary period had ceased, to continue to employ D. Hunt as Parish clerk.

15. Date of next meeting: The date of the next meeting which was confirmed as 10th August

The meeting closed at 8.45p.m.

Chair.....

Date.....